

LOUISIANA GARDEN CLUB FEDERATION, INC.
GENERAL RULES (Revised 10/2018)

AWARDS YEAR: January 1 to December 31 annually. All awards may be presented annually, if merited. Any exceptions are noted in award descriptions.

DEADLINE: All awards must be in the hands of the award chairman by December 1st. Any exceptions are noted in award descriptions.

APPLICATION FORMS: LGCF has an application form to use when applying for competitive and non-competitive awards. The application form contains topics to be addressed along with any supporting materials (newspaper articles/pictures, etc.).

There is a three (3) page limit, using only the front of the page. (LGCF Application Form plus 2 additional pages)

Binders and vinyl sheet protectors are no longer required or allowed

Applications are to be **mailed** to respective Awards Chairmen listed in the LGCF Awards page on the Website: <http://www.lgcfinc.org/awards.html>

Forms are available on the LGCF website: <http://www.lgcfinc.org/awards.html>

The LGCF Application Form should not be used when applying for Garden Club Achievement (#1) and Horticulture Honor Roll (#5B); All Flower Show Achievement Awards listed under #14-A and #14-B and also Flower Show Awards # 23, 25 and 27. No application is necessary for Awards #28, 29 and 30.

Any other exception will be noted in the Award Descriptions.

Where to Send Award Applications: Applications, Books of Evidence and Yearbooks must be sent to the respective LGCF Chairmen designated in the Awards Rules. The names and addresses of LGCF Officers and Chairmen can be found on the home page of the LGCF web site under Awards: <http://www.lgcfinc.org/awards.html>. Each Club President and/or Awards Chairman should carefully study these General Rules and the Rules shown for each of the listed Awards.

State Chairmen Who Are Judging Awards: You shall compile a list of Award Applications received AND a list of LGCF Award winners. There will be one first place, one second place, one third place and one honorable mention winner in each category as warranted. These lists shall be sent to the state LGCF Awards Chairman postmarked no later than January 1.

Exception to this date is Award #22 Publicity Press Book. A list of applications received and a list of winners of Award #22 shall be sent to the LGCF Awards Chairman, postmarked no later than February 1st or as soon after judging as possible.

Award applications deemed eligible by the respective Chairmen and conforming to specific NGC Award requirements shall be sent to the LGCF-Deep South and National Awards Chairman (LGCF Second Vice-President), postmarked no later than January 1st.

Categories by Size: Some Awards shall be judged according to size determined by the number of members on whom LGCF state dues are paid, including Active, Associate, Inactive, Honorary, etc.

- (i) Small Club: 29 members and under
- (ii) Medium Club: 30 to 59 members
- (iii) Large Club: 60 to 99 members
- (iv) Extra Large Club: 100 members plus

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Publicity Press Book: Applications are to be in hands of Publicity Chairman by January 15. Complete the necessary information at the top of an LGCF Award Application Form. Do not answer questions 1-6. An original and one copy of the application form is to be included when Publicity Press Book is mailed to Publicity Press Book Chairman Prepare Book of Evidence (A Book of Evidence in this case is the Publicity Press Book). There is no limit to the number of pages.

LGCF Award Descriptions

PUBLICITY PRESS BOOK SCALE OF POINTS (9/2/2014)

[Scale of points from Deep South & NGC. See their websites.]

Presentation	meets all requirements, neatly presented	15 pts
Quality	articles well written; publicity related to projects and/or activities	40 pts.
Quantity	articles for each month (take in consideration dark months), use of varied publications and media (newspaper coverage is difficult, especially in larger cities), magazines, newsletters, notices/flyers, journals, etc.)	25 pts.
Diversity	local, council, district, state, national, other	25 pts.
Total		100 pts

Year Book: Submit Yearbooks for judging by October 31 to the LGCF Yearbook Chairman. Complete the necessary information at the top of a LGCF Award Application Form. Do not answer questions 1-6.

NON-COMPETITIVE AWARDS: Non-competitive awards are subject to the general rules as outlined above, except as noted in award descriptions.

SCALE OF POINTS FOR ALL LGCF COMPETITIVE AWARDS (Exceptions as noted: Promotions, Publications, Yearbook, Flower Show Achievement Award, Publicity Press Book, Website, Award # 26 Sara Gladney Landscape Design Award).

<u>Presentation</u>	- Neat, concise, includes all required information.	5 pts
<u>Achievement</u>	- Scope of project; need and fulfillment; benefit, accomplishment; comprehensiveness of work; activities to attain goals, evaluation of goals reached; educational, prior planning, very brief history if continuing project; financial report other.	65 pts
<u>Participation</u>	- Size of club; involvement of member, community, government agencies, professionals, youth, resident in facilities, others. Not all of these have to be involved.	15pts
<u>Record or Documentation</u>	- Supporting data (as applicable), clear, well-labeled and neatly attached before and after photographs if applicable, landscape plan (does not have to be professionally drawn), financial report, letters of appreciation, community awards, newspaper/magazine articles (if possible), radio or TV script (if possible), etc. Photocopies and computer downloaded articles are permitted.	15pts
TOTAL		100 pts

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A note critiquing each application shall be attached to each application submitted for a competitive award.

The above scale of points shall apply to the following LGCF competitive awards:

Nos. 3B, 3C, 3E, 3G, 3H Junior and/or Intermediate Garden Club Awards

Nos. 4B, 4C, 4E, 4G, 4H High School Garden Club Awards

No. 6 – Jo N. Evans Roadside Improvement Award

No. 11A - Corine Roberie Wildflower Plant Award

No. 12 – Conservation Project Award

No. 13 - Beauty of Life Garden Award

No. 15 - Valerie Barnum Civic Development Award

No. 16B – Esther Carriere Garden Therapy Award

No. 17 - Arbor Day Award – if anticipating to apply for Deep South Awards No. 9 or No. 25

No. 18 – Vickie Lacombe Bird Award

No. 19 – Willie A. Hundley Public Relations Award

No. 20 – Peggy Cazes Butterfly Protection Project Award

No. 21 – Historic Preservation and/or restoration Award

No. 24 – Billie Massa Litter Control Award

National and Deep South Awards: Many Deep South and National Awards may be available to your club. When applying for State Awards check the “Tip Sheet” to see if there are Deep South and/or National Awards for which your club may also apply.

Please note: If your club submits an application for an LGCF Award which may also be eligible for a DS or NGC Award separate (duplicate or similar) applications must be made. **Each application must conform to the specific award requirements.** Applications for Deep South and/or National Awards are to be mailed to the LGCF Deep South/National Awards Chairman (Second Vice President). Be sure to conform to the Deep South and/or National Award rules when applying for those awards.

LGCF AWARD DESCRIPTIONS

AWARD # 1 - GARDEN CLUB ACHIEVEMENT

Send application to:

**LGCF Awards Chairman
Carla Gauthier
1246 Front St.
Cottonport LA 71327**

To be eligible for Award #1, the application must comply with the following rules. More or less material than called for disqualifies the application.

1. Garden Club Achievement Application Form
2. Brief summary, not more than one or one page front and back, describing club's activity or project in any one of LGCF or NGC objectives, such as Birds, Garden Therapy, Civic Development, etc.
3. NO YEARBOOK is to be included.
4. The required pages are to be stapled securely. Binders and vinyl sheet protectors are no longer required or allowed.
 - 300 or more points Gold Seal Certificate with Gold Ribbon
 - 200-299 points Gold Seal Certificate
 - 100-199 points Blue Seal
 - 99 points or less No Award

AWARD #2 - YEARBOOK AWARD

Send one copy of yearbook to:

**Club Yearbook Chairman
Millie Comeaux
1901 Langston Rd.
New Iberia, LA 70560-8833**

DEADLINE IS OCTOBER 31.

LGCF AWARD #2 and NGC AWARD SECTION TWELVE YB-1 (Clubs) Single member garden club determined **by number of all members, including Life Members, on whom NGC dues are paid.**

A certificate and \$10 will be presented to the best club yearbook, in each of the following categories:

1. Club under 20 members
2. Club 20-29
3. Club 30-44
4. Club 45-69
5. Club 70-99
6. Club 100-299
7. Club 300 or more

SCALE OF POINTS

FORMAT

- Book Structure:** Practical, convenient size, durable, neat. Yearbook may be stapled, spiral, or 3-ring binders. Material should be well placed with ample margins and font size suitable for members to read. **2pts**
- Cover:** Include name of club, town, state organization, year and appealing design. If 3-ring binder cover is used, substitute with paper cover and include required information on cover and so note. **2pts**
- Title Page:** Include name of club, town, state organization, year, number of dues paying members, and affiliated organizations (district, state, region, NGC, other). If state and national dues are paid on associate/inactive/honorary members, they are counted in total membership. **2pts**
- Table of Contents:** Number the yearbook pages and list topics on Contents Page. **1pt**

SUBSEQUENT PAGES: In any order most useful to members and best fit for page placement. Information in a club yearbook should be in logical order. National and State information does not have to be in front.

Membership Roster: Complete mailing addresses, telephone numbers and e-mail addresses (if applicable). Avoid crowding. Suggestion to save space, "All area codes are ___ and postal zip codes are _____ unless otherwise noted. **2pts**

List of Club Officers and Committee Chairmen **1pt**

NGC Information: Name of the NGC President, the theme of the administration and a referral to the NGC website for further information. **1pt**

Other Information: Name of the Deep South Director, the theme of Deep South and referral to the Deep South Website; Name of the LGCF President, theme of the President and a referral to the LGCF Website. **2pts**

Calendar of Events: List dates and locations for district/state/region/national meetings and events to encourage members to attend and to eliminate the setting of conflicting dates. **2pts**

PROGRAMS: Topics should cover a variety of NGC goals and objectives: Birds, Blue Star Memorials, Butterflies, Conservation, Environment, Floral Design, Horticulture Therapy, Horticulture, Design, etc.

1. At least seven meetings a year **3pts**

2. List date, time of meeting, location with address **3pts**

3. List name of speaker/s, qualifications (brief), program title **4pts**

4. Variety of program topics (theme not required) **14pts**

(A) Variety of styles of programs (lectures, slides, power point, tours, etc.) **12pts**

(B) Variety of speakers (specialists, members, etc.) **14pts**

PROJECTS: Projects involve actual membership participation that benefit the community and further NGC Goals and Objectives. Some fund raiser (sale of bulbs, bedding plants, herbs, etc.,) may help to beautify the community, as well as produce revenue for clubs. Some fund raisers may help promote NGC Member Services as well as publicize our organization and goals. Certain social activities may lead to membership increase. State such in descriptions.

1. List Continuing and New Projects (a club is not required to have new projects) **15pts**

2. Give brief word description of projects: Include location, name of chairman, how members participate, list of donations if applicable, in-kind donation if applicable, plans for maintenance if applicable, etc. **20pts**

TOTAL 100pts

OPTIONS: (No points given) could fill available space. Some clubs include bylaws, budget, fund-raising, roll call, former club presidents.

Club theme: If theme is used, it should be evident throughout the book. Themes may be interpreted with monthly program topics and/or titles, graphics, quotes. Projects do not need to be limited to theme.

NGC Mission Statement

NGC Conservation Pledge

NGC Environmental Mission Statement

NGC Water Conservation Platform

List of members who are life members in state, region; NGC Awards received the previous year.

AWARD #3 (A-H) - JUNIOR AND/OR INTERMEDIATE GARDEN CLUB AWARDS

(Juniors, grades 1 - 6, Intermediates, grades 7 - 9.)

Send applications to:

**Youth Activities Chairman
Patricia "Tricia" Ortalano
1104 Farrington Dr.
Marrero, 70072-3921**

AWARD #3A - YEARBOOK AWARD

A certificate and \$10.00 will be presented to the best Junior/Intermediate yearbook. Certificates will be awarded for Second and Third Places and Honorable Mention. Yearbooks are to be mailed with LGCF Award Application form to the Youth Activities Chairman. Do not answer questions 1-6.

AWARD #3B - CARMELITE BRECHTEL JUNIOR/INTERMEDIATE AWARD

Eligible for NGC #10. May be awarded to a Junior/Intermediate Garden Club that has most successfully promoted all phases of garden club work. Grade level must be stated. See General Rules.

AWARD #3C - HORTICULTURAL ACHIEVEMENT AWARD

Eligible for NGC #14. May be awarded to a Junior/Intermediate Garden Club for outstanding Horticultural activity. See General Rules.

AWARD #3D - HONOR ROLL

A certificate may be awarded for accomplishments as noted below:

STANDARD RATING: Achieved by meeting the first five standard requirements for Juniors, and all seven requirements for Intermediates.

1. At Least 6 student members
2. Minimum of 5 meetings during calendar year
3. At least one program per year on each of the following subjects: Horticulture, Conservation, Nature Study, Floral Design and Flower Show Procedures
4. Participate in a Flower Show
5. Have a Club Project
6. Have at least one workshop on one of the following subjects: Horticulture, Conservation, Nature Study, Floral Design and Flower Show Procedure
7. Have a Club Library

EXCELLENT RATING: Achieved by meeting any of the five following for Juniors, and any seven for intermediates:

1. Study of Birds
2. Participation in a Conservation Contest (such as speech, poetry, essay, poster)
3. Each club member able to quote "Conservation Pledge"
4. Garden Therapy project
5. Garden visits or field trips
6. Litterbug program or clean-up projects
7. Observe Arbor Day (plant a tree or shrub)
8. Make a Club Scrapbook
9. Make a Club Yearbook
10. Visit a State Park

SUPERIOR RATING: Achieved by Juniors who meet five standard requirements, plus any five excellent requirements and any two of the following requirements:

1. Sponsor a Standard Flower Show
2. Participate in roadside plantings

3. Participate in one or more plantings at public buildings (church, school, municipal)
4. Plant and care for a flower or vegetable garden
5. Plant and care for at least two container plants
6. Apply for at least three LGCF Awards

AWARD #3E - AWARD OF MERIT FOR CONSERVATION ACHIEVEMENT

Eligible for NGC #32. A Certificate and \$10.00 will be awarded to a Junior/Intermediate Garden Club which has successfully carried out a conservation project. Grade level must be stated. See General Rules.

AWARD #3F - AWARD OF MERIT FOR EXCELLENCE IN FLOWER SHOWS

Eligible for NGC #47.

- a. A certificate will be awarded to a Junior/Intermediate Garden Club whose Flower Show scores 90 or more as judged by the Standard Flower Show Evaluation Form.
- b. A certificate will be awarded to a group of Junior/Intermediate Garden Clubs for a Flower Show that scores 90 or more, as judged by the Standard Flower Show Evaluation Form. All procedures relating to application for a Flower Show Award for a Senior Garden Club are applicable to the Junior/Intermediate Garden Club application. Follow procedures in Rules 9 and 10A in presentation.

AWARD #3G - GARDEN THERAPY AWARD

A certificate may be awarded to a Junior/Intermediate Garden Club for having sponsored an outstanding program of garden therapy whereby handicapped and/or institutionalized or special needs individuals in one or more institutions have received noteworthy benefit. Grade level must be stated. See General Rules.

AWARD #3H - ARBOR DAY AWARD

A certificate may be awarded to a Junior/Intermediate Garden Club for conducting a tree/shrub planting ceremony during the month of January. Grade level must be stated. See General Rules. Note: Senior Garden Clubs who contribute outstanding service toward the promotion of gardening among youth may apply for NGC Award #8.

AWARD #4 - HIGH SCHOOL GARDEN CLUB AWARDS

Eligible for same award categories listed under #3 A-H.

Contact LGCF Awards Chairman for listing of these awards:

Youth Activities Chairman
Patricia "Tricia" Ortalano
1104 Farrington Dr.
Marrero LA 70072-3921

AWARD #5 (A-D) - HORTICULTURE AWARD

Send applications to:
Horticulture Chairman
Linda Ryan
14303 W. Hoffman Rd.
Hammond LA 70403

AWARD #5A-HORTICULTURE PAPER AWARD

A Certificate of Merit and \$10.00 will be awarded to the author and garden club member for a Horticulture Paper. The Horticulture Paper shall be written on a LGCF application form. See General Rules. (Do not answer questions 1-6.) The Paper should be submitted in duplicate. If merited, certificates will be given for Second Place, Third Place and Honorable Mention. Criteria: Length of no more than 750 words; all words count; dates count as one word. Number of words shall be given at top of application form. Essay

should be prepared in black ink, typed, single spaced, font no smaller than 12 points or larger than 14 points. Paper must be the author's own work. Essay must have a bibliography listing all references utilized. Internet resources, if used, should be cited in a similar format to that used for printed resources. Add the electronic address used to access the document and supplementary information. Any paper with information copied directly from sources without using quotes will be disqualified. Judging will be based on historical accuracy, adherence to topic, organization of material, interest, spelling, grammar, punctuation, and neatness. Pictures, maps, drawings, graphics, and other such additions will not be considered in judging and should not be included.

AWARD #5 B - HORTICULTURE HONOR ROLL

A certificate with Blue Seal will be awarded to a club making 100 points or more. A certificate with Gold Seal for Outstanding Achievement in Horticulture will be awarded to a club making 200 or more points. Use Horticulture Honor Roll application form. See General Rules.

AWARD #5C - CERTIFICATE FOR EXCELLENCE IN HORTICULTURE

A certificate with Green Rosette for Excellence in Horticulture or Horticulture Education may be awarded to an individual, who may or may not be a Garden Club member, for Excellence in Horticulture interpreted as outstanding service, to development of new hybrids, achievement in research, or disease control and/or education in any of these fields. Authorship of books, pamphlets, magazine articles, etc. will be considered for this award. See General Rules.

AWARD #5D - CERTIFICATE FOR CREATIVE HORTICULTURAL ACHIEVEMENT

Eligible for NGC #4. A certificate with orange, blue and green ribbons may be awarded to an individual who is a LGCF Garden Club member for Creative Horticultural Achievement which makes a permanent contribution to Horticulture. In the case of the development of a new variety, it is requested that a statement from the respective Plant Society be submitted with the application. See General Rules.

AWARD #6 - JO N. EVANS ROADSIDE IMPROVEMENT AWARD

Donor: District V

Eligible for DS Award #9; NGC Awards #20, 56-2, or 64

Send application to:

Roadside Development Chairman

Shirley Key

8624 Hwy. 2 - Oak Grove, La. 71263

h. 328) 428-4448

c. (318) 282-1542

Email: jskey2@yahoo.com

A Certificate and \$25.00 may be awarded to a garden club for outstanding Roadside Improvement, \$15.00 for Second Place and \$10.00 for Third Place. Honorable Mention certificates will be awarded, if merited. See General Rules.

AWARD #7 (A-B) - INTER-CLUB RELATIONS LIFETIME ACHIEVEMENT AWARD

Send Application to:

Inter-Club Relations Chairman

Billie Massa

139 Citrus Road

River Ridge, LA 70123-2500

AWARD #7A - CLUB AWARD

Donor: Mary Sue Colvin

A certificate and \$25.00 to be awarded to an LGCF, INC. member club whose garden club activities, through the years, has contributed most to the community, through cooperation with public officials, service organizations, etc. This award can only be received once in a lifetime. *Award application must include a summary of the club's activities and verification in the form of pictures, press clippings, letters or any other pertinent material. All verification should have attached dates and signed letters, etc. See General Rules. Do not answer questions 1-6 on LGCF application form. Exception to rules: Up to three pages (front and back) will be allowed in application. Use a lightweight, solid color, theme type binder, size not to exceed 8.5"x11", sheets may be placed in top loaded sheet protectors. (NGC Rules)*

AWARD #7B - INDIVIDUAL AWARD

Donor: Billie Massa

A certificate and pin may be awarded to an LGCF *individual* club member whose garden club activities, through the years, has contributed most to the community, *through cooperation with public officials, service organizations, etc.* The individual must be nominated by a Federated Garden Club and can receive this award only once in a lifetime. Award application must include a summary of the individual's activities and verification in the form of pictures, press clippings, letters or any other pertinent material. All verification should have attached dates and signed letters, etc. See General Rules. Do not answer questions 1-6 on LGCF application form. Exception to rules: *Up to three pages (front and back) will be allowed in application. Use a lightweight, solid color, theme type binder, size not to exceed 8.5"x11", sheets may be placed in top loaded sheet protectors. (NGC Rules)*

AWARD #8 (A-C) - RADIO AND/OR TV AWARD

Eligible for NGC #27

Send Application to:
Public Relations/Radio-Television Chairman
Kathy Tell
9696 Simon LeBleu Rd.
Lake Charles, LA 70607-0362

A certificate and \$5.00 may be awarded to a Garden Club, a group of Garden Clubs, or a District for the best oriented programming in the following categories. See General Rules. Do not answer questions 1-6. Applications may be accompanied by tapes, CDs or videos.

#8A Radio

A series of 13 programs

Public Service Announcements (10, 20, 30, 60 sec.)

Guest appearances

#8B Television

A series of programs on community access cable TV or public TV station

Public Service Announcements (10, 20, 30, 60 sec.)

Guest appearances

#8C Best use of Radio and/or TV throughout the year to promote Garden Club Objectives

Radio

TV

Radio and TV

In A or B, section 1, scripts of programs must be submitted, each under its own title, with date and length, and complete enough to clearly indicate the extent of coverage achieved. Include index of the entire series by date and subject, and one taped recording (radio or video cassette) of any ONE of the programs. In A or B, section, submit series of PSA's, including length and date first aired. In A or B, section 3, submit tape of aired segment. NOTE: Request tapes of PSA's (unless you furnished tape, programs, or segments from the station to assure best quality video.

AWARD #9 STANDARD FLOWER SHOW SCHEDULE AWARD

**Send Schedule to:
Flower Show Schedule Consultant
Harriet Osborne
100 Christwood Boulevard #414,
Covington, LA 70433-4619**

The show must have been staged in the current Award calendar year. Any Standard Flower Show schedule, except a State Show, may apply for Award #9. With more than one club sponsoring a Standard Flower Show, ONLY ONE schedule should be submitted for this Award. However, each club involved in a winning schedule will receive the Award. A Certificate will be given to those schedules scoring 90.

POINT SYSTEM FOR STANDARD FLOWER SHOW SCHEDULES

A. GENERAL INFORMATION7

May be on Cover and/or Title Page

1. Name of Club(s) presenting show
2. Location of show with complete address
3. Appropriate show theme or title
4. Date and times of opening and closing
5. Must include the phrase: Standard Flower Show
6. Must state if open and free to the public, or open and price of admission, or by invitation
7. Must include: member of NGC, Deep South Region, District and Name of Local Affiliation (if any).

B. FORMAT4

1. Cover and/or Title Page
2. Table of Contents (optional), but all pages must be numbered
3. Committee Chairmen with telephone numbers
4. General Rules
5. Standard system of awards and top exhibitor awards being offered stated in full or with Handbook for Flower Shows page references include minimum requirements, and sections and classes where awards are offered.
6. Divisions: (order is determined by staging requirements)
 - a. Division I: Horticulture or Design – Specific division rules, sections, and classes
 - a. Division I: Horticulture or Design – specific division rules, sections, and classes.
 - b. Division II: Design or Horticulture - specific division rules, sections, and classes
 - c. Division III: Special Exhibits - two (2) exhibits required to be eligible for this award. Sections may be: educational, youth, sponsored groups, gardens, artistic crafts. Note: Commercial gardening exhibits do not count toward the two required exhibits.

C. GENERAL RULES.....17

1. Stated information applying to the entire show 11
 - a. Who may enter exhibits in each division
 - b. Complete procedure for making entries
 - c. Date(s), Time and place for entering and removing exhibits
 - d. Time of Judging
 - e. Specify chairmen to be present during judging
 - f. Specify obligation of the classification chairman
 - g. Phrase stated: Decision of the judges is final. Awards may be withheld if not merited
 - h. Phrase stated: Plants on the Louisiana native plant list may be used if garden grown or gathered with conservation in mind. They must be botanically named.
 - i. Phrase stated: There must be an emphasis on fresh plant material. No artificial

plant material can be used in any division.	
2. Correctness and clarity of all stated rules	6
D. AWARDS	10
1. Information to be stated	6
a. List all places, ribbon colors, and point values with statement that the NGC standard system of awards will be used for all competitive judging.	
c. List: all top exhibitor awards being offered with either full descriptions or Handbook pages. Include: minimum number of exhibits and classes required; Identify sections and classes eligible.	
2. Correctness of awards offered	4
E. HORTICULTURE RULES and CLASSES.....	23
1. Information to be stated	14
a. Phrase stated: All plant material must be fresh and have been grown by the exhibitor.	
b. Rule regarding period of ownership prior to show	
c. Phrase stated: All entry cards are to be filled out in advance, if possible, and in pencil. Advise how entry cards may be obtained.	
d. Specify restrictions on potted plant containers.	
e. Phrase stated: All entries are to be labeled by genus species, and/or variety. Common names may also be given.	
f. Specify who is to furnish cut specimen containers. If required by exhibitor, specify clear, preferably colorless, glass bottles. Include type of wedging and anchoring allowed.	
g. Phrase stated: Classification committee has authority to subdivide classes as necessary (optional, since allowed in the Handbook)	
2. Correctness and clarity of stated rules	3
3. Correctness of horticulture classes	6
F. DESIGN RULES and CLASSES.....	23
1. Information to be stated	14
a. Design must be the work of one individual, exception: club competition award, but plant material need not have been grown by exhibitor.	
b. Fresh plant material may not ever be treated in any manner.	
c. If designer if unable to fulfill assignment, it is the designer's responsibility to find a replacement (applies when advanced entries are required).	
d. Dimensions of allocated design space (frames of reference) and all provided background/staging. Advise if designer must/may provide own staging needs.	
e. Design scale of points (optional) or state Handbook page.	
f. Freedom of style: traditional, creative, with or without required type.	
g. List things permitted without schedule approval or refer to Handbook page.	
2. Correctness and clarity of stated rules	3
3. Correctness and clarity of design classes	6
G. SPECIAL EXHIBITS DIVISION	10
1. Information to be stated	6
a. Phrase or paragraph describing each educational exhibit	
b. Description of staging facilities in all sections: size of exhibiting area, background color, tables, restrictions.	
2. Correctness and clarity of this division	4
H. THEME OR TITLE EXPRESSED THROUGHOUT ENTIRE SCHEDULE.....	6
1. Division and sectional sub-titles related to overall theme	
2. Design class titles appropriate	
TOTAL.....	100

AWARD #10 LGCF AWARD OF COMMENDATION

Send Application to:
LGCF President
Lena Bateman
199 Weecama Rd.
Ferriday, LA 71334-4510

Awards are approved by the Executive Council. The LGCF award of Commendation may be awarded to an individual, organization or institution, not affiliated with the LGCF, for outstanding work in the field of horticulture, conservation, or furtherance of other Garden Club objectives. Not more than two (one to an individual and one to an organization) awards will be given annually. Recommendations for this award may originate from a club, a group of clubs, or responsible citizens. This award may be received only once in a lifetime. See General Rules.

CONSERVATION AWARDS #11 (A - C)

Send Application to:
Wildflower/Native Plants Chairman
Gerry Craft
PO Box 227
Woodworth LA 71485

AWARD #11A CORINE ROBERIE: WILDFLOWER/NATIVE PLANT AWARD

Donor: Martha Lejeune in memory of Corine Roberie.

Eligible for Deep South #20 and #23, NGC #56.

A certificate and \$25.00 may be awarded annually to a member of a federated garden club or a garden club for the most comprehensive activity in the area of wildflower/native plants. This project is to be a concentrated effort in the area of identifying, promotion, planting and protection of wildflowers/native plants in Louisiana. See General Rules.

AWARD #11B CORA POWELL CONSERVATION AWARD

Donor: The Federated Council of New Orleans Garden Clubs, Inc.

A certificate and \$25.00 may be awarded annually to a member of a federated club, a member club, or group of clubs for the best Conservation Exhibit staged in a Standard Flower Show. Application shall include one picture, a description and written evaluation by judges for the standpoint of educational value, message impact, design, harmony and simplicity. See General Rules.

AWARD #11C SPECIAL CONSERVATION AWARD

A certificate will be given to clubs whose entire membership grows at least one native plant in their gardens. Each garden club must grow at least five different varieties from the Louisiana Native Plant list and each member must have the selected plant in her possession at least three months in order to qualify for the award. See General Rules. Do not answer questions 1-6. This application may not require 3 pages.

AWARD #12 - CONSERVATION PROJECT AWARD

Donor: Donna Bucci

Eligible for NGC #6 or #41

Send Application to:
Environmental Incentives Chairman
Jane Anders
2010 Norris Rd.
Oakdale LA 71463-4946

A certificate and \$25.00 will be awarded annually to an individual Federated club or group of clubs for meritorious achievement in any of the following conservation activities: Education, legislative, cleaning of bodies of water and/or wetlands, other field projects or year's overall conservation program. Second place will receive a certificate and \$15.00. Third Place will receive a certificate and \$10.00. See General Rules.

AWARD #13 - THE BEAUTY OF LIFE GARDEN AWARD

Sponsored by Mary Hazen and Kathy Bedenbaugh

Send Applications to:
Gardens Chairman (Beauty of Life)
Cynthia Moran
935 Castle Kirk Dr.
Baton Rouge LA 70808-6022

A freestanding Louisiana shaped traveling plaque will be awarded annually to a Louisiana Federated State Garden Club for the most outstanding permanent pink flower garden and must have at least one pink rose plant. The garden must be planted in a public place in the community during the month of October in support of Breast Cancer Awareness. The garden is to be planted to create awareness of breast cancer in both men and women; or in recognition/dedication to breast cancer survivors; or in memory of breast cancer victims, both men and women. A certificate will be presented to each applicant. See General Rules.

AWARD #14 A - AWARD FOR EXCELLENCE IN FLOWER SHOWS

Send Application to:
DSR/NGC Awards Chairman
Donna St. Louis
3771 Red Oak Ct.
New Orleans LA 70131-8427

A certificate will be awarded for clubs whose Standard Flower Show scores 95 or more. Consult the September/October issue of the National Gardener and the Handbook for Flower Shows, 2007 Edition for further information. The following show awards may be applied for:

- * Four Purple Rosettes per state Federation, one in each membership category, a club is not eligible to receive this award two consecutive years. NGC #5
- * One Blue Rosette for Standard Home Flower Show, one club, NGC #17A
- * One Blue Rosette for Standard Home Flower Show, 2 or more clubs, NGC #17B
- * One Blue Rosette for Standard Home Flower Show, one club, some of show staged in public building, NGC #17C
- * One Blue Rosette for Standard Home Flower Show. 2 or more clubs, some of show staged in public building, NGC #17D
- * One Rose Rosette for Council Standard Flower Show, NGC #18A
- * One Rose Rosette for Judges Council/s Standard Flower Show, NGC #18B
- * One Red/White/Blue Rosette for Patriotic Standard Flower Show, NGC #21 A, B
- * One Red/Green Rosette for Holiday Standard Flower Show, NGC #22 A, B
- * One Green Rosette for District Standard Flower Show, NGC #30 A, B
- * One Blue/White Rosette for Near-Club Standard Flower Show, NGC #25
- * One Burgundy/Pink Rosette for Standard Flower Show staged in public building, NGC #57 A, B
- * One small Yellow Rosette for Standard Flower Show of Petite Exhibits. Show must qualify as Petite Show in Horticulture, Design and Special Exhibits, NGC #25 A, B, C

YOUTH FLOWER SHOW AWARDS (or Youth Section of an Adult Standard Show) non-competitive

- * One Red Rosette for One NGC Youth Garden Club
- * One Red Rosette for Two or More NGC Youth Garden Clubs

AWARD #14B EIGHTH DISTRICT JUDGES COUNCIL AWARD

Donor: District VIII Judges Council

**Send Application to:
DSR/NGC Chairman
Donna St. Louis
3771 Red Oak Ct.
New Orleans LA 70131-8427**

A silver traveling trophy will be awarded to a member club (s) receiving the highest number of points on the evaluation of its Flower Show. In order to receive this award, the show must be evaluated by a panel of judges, see Handbook pages 57, 60. No book of evidence is needed for this award. This award will not be given to a club (s) in consecutive years. The member club (s) do have the option of also applying for a NGC Achievement Award for Flower Shows. A book of evidence will then be required.

AWARD #15 - VALERIE BARNUM CIVIC DEVELOPMENT AWARD

Donor: District V

Eligible for Deep South Award #1

**Send Application to:
Civic Development & School Grounds Improvement Chairman
Carol Campbell
350 Old Moncla Rd
Marksville, LA 70351-4804**

A certificate and \$25.00 may be awarded annually to a Federated garden club or group of clubs having accomplished distinguished civic work by making permanent beautification improvements for public benefit, in any planned undertaking that results in a change for an improved environment. Second Place will receive \$15.00 and Third Place will receive \$10.00. An organized record of proof of the achievement shall constitute the application. Actual "before and after" photographs of the project, cost sheets and adequate description of the activities involved shall provide the required documentary evidence. See General Rules.

AWARD #16A-B - HORTICULTURE THERAPY AWARDS

Eligible for NGC Award #19

**Send Application to:
Gardening Consultant Council President
Linda Brashier
276 McKinley St.
Houma LA 70364-3022**

#16A HORTICULTURE THERAPY CERTIFICATE OF MERIT

May be awarded to a member club for having sponsored outstanding, beneficial horticulture project, whereby handicapped or special needs individuals receives noteworthy benefits. See General Rules.

#16B ESTHER CARRIERE HORTICULTURE THERAPY AWARD

Donor: District V

A certificate and an award of \$25.00 may be awarded annually to First Place, \$15.00 for Second Place, and \$10.00 for Third Place to a club for outstanding work for at least two years in furthering participant cooperation in a Horticulture Therapy Project. A complete record of plans, procedures and achievements shall constitute the application. See General Rules.

AWARD #17 ARBOR DAY AWARD

**Send Application to:
Arbor Day Chairman
Jo Ann Blanchard**

**806 Florence Street
Morgan City, LA 70380-3314**

The official Arbor Day in Louisiana is the third Friday in January. A certificate will be awarded to clubs observing Arbor Day by planting trees and/or shrubs. Include an informative and interesting program in your ceremony. Any tree planting ceremony during the month of January may be considered in observance of Arbor Day. See General Rules. Deep South Arbor Day Awards #9 and #25 are available - see specific rules for application.

AWARD #18 - VICKIE LaCOMBE BIRD AWARD

Donor: Willie Hundley LaNasa
Eligible for Deep South #8, NGC #42

**Send Application to:
Birds Chairman
Emily Winners
126 Winegart Lane
Lecompte, LA 71346-9540**

A certificate and \$15.00 for First Place and \$10.00 for Second Place may be awarded to the club which contributes most to the study of and protection of birds. Certificates may be awarded to runners-up, if merited. Applications must include verification pictures, dated press clippings, letters of appreciation, or any other pertinent material, such as titles of programs, speakers, and a brief summary of the type of study. Application must follow general rules. If Bird Sanctuary is maintained by law, give number of ordinance.

AWARD #19 - PUBLIC RELATIONS AWARD

Donor: Willie Hundley LaNasa
Eligible for Deep South #5

**Send Application to:
Kathy Tell
9696 Simon LeBleu Rd.
Lake Charles LA 70607-0362**

A certificate will be awarded annually to an individual Federated garden club, or group of clubs, for accomplishments in garden club related activities with one (or more) non-member group/s or organization/s in promoting, through good public relations, LGCF, Deep South of NGC projects. A certificate will be awarded for Second Place and a certificate for Third Place. Competition to be based on one and only one selected co-sponsored project in a field such as conservation, horticulture, litter control, environmental improvement, youth involvement, historic restoration, or any other meritorious activity promoting garden club goals which will broaden the scope of public relations. See General Rules.

AWARD #20 - PEGGY CAZES BUTTERFLY PROTECTION PROJECT AWARD

Donor: Peggy Cazes
Eligible for Deep South #16

**Send Application to:
Butterfly Gardening Chairman
Suzie Rush
PO Box 6224
St. Joseph LA 71366**

A certificate and \$25.00 may be presented to the member club presenting the best butterfly project, which contributes most to the study and protection of butterflies. If merited, Second Place will receive \$15.00; and Third Place will receive \$10.00. If a Butterfly Garden is maintained, please include this in the application. Application to include verification pictures, dated press clippings, and/or other pertinent materials; such as titles of programs, speakers, etc. See General Rules.

AWARD #21 - HISTORIC PRESERVATION AND/OR RESTORATION AWARD

Donor: Gill Deville, Jr. in memory of Sue Deville

Eligible for Deep South #3 and 13, NGC #50

Send Application to:

Historic Preservation Chairman

Ann Dupuy

505 Chauffepied-Elmer Rd.

Marksville LA 71351

Awarded annually to an individual, club or group of clubs for a Historic Preservation/Restoration project or Landscape project at an historic site. If a Landscape project, it must comply with the principles of good landscaping set down in the Handbook of Landscape Design from NGC. Application shall include landscape plans designed to professional standards. Planting plans and pictures should show actual locations. Include botanical and common names, quantity of all plants used and arrangements for maintenance. See General Rules

AWARD #22 - PUBLICITY PRESS BOOK AWARD

Eligible for Deep South, NGC Publicity Press Book Awards

Books sent to:

Publicity Press Book Chairman

Margaret Melancon

923 E. Santa Clara

New Iberia LA 70563

Deadline: January 15. All garden clubs, districts, councils and garden centers belonging to LGCF may submit a Press Book. Garden Club entries are divided into four categories based on membership: (i) Small Club – 29 members or less; (ii) Medium Club – 30 to 59 members; (iii) Large Club – 60 to 99 members; (iv) Extra Large Club - 100 Members or more. Certificates will be awarded to winners. For format and content refer to Deep South Regional and NGC Award information. See General Rules.

AWARD #23 - SILVER TROWEL AWARD

Donor: Southwest Louisiana Judges Council

Send Application to:

Southwest Louisiana Judges Council President

Versa Dore'

5217 C. Viator Rd.

New Iberia, LA 70560-8874

A Silver Trowel pin will be awarded annually to the person with the most outstanding horticulture entry in a Standard Flower Show scoring 95 points or above. Only one entry for each show. Entries must include a 5x7 or larger color photograph, staged with a background. The photograph may be enclosed in a clear page protector with the botanical name of the exhibit and name of the exhibitor included on the reverse side of the photograph. The application is to be submitted by the Show Awards Chairman or club hosting the flower show with the Title and date of the Flower Show indicated to the current President of the Southwest Louisiana Judges Council for awarding at the Annual Convention. Revised 2-2018

AWARD #24 - BILLIE MASSA LITTER CONTROL AWARD

Donor: District II

Eligible for Deep South #7, NGC #45A/B

Send Application to:

Litter/Reclamation/Recycling/Waste Management Chairman

Martha Burnside

PO Box 637

Jigger LA 71249-0637

A certificate and \$25.00 may be awarded to a Federated club, council of group of clubs for sponsoring a project in the field of litter control encompassing such activities as waste reduction, recycling, and endeavors for a quality environment. Youth involvement emphasized. Project documentation must include: extent of involvement of individual club members; involvement of other organizations in the community, youth involvement, including youth garden clubs and other youth groups; government involvement; the actual or potential extent of the goals that the project accomplished; and the influence on the public for a quality environment. See General Rules

AWARD #25 - MAUDE VISKELL DESIGN AWARD

Send Application to:

Kathy Tell

9696 Simon Lebleu Rd

Lake Charles LA 70607-0362

A certificate and \$25.00 may be awarded annually to an individual exhibitor winning a Tri-Color, Award of Distinction, Designer's Choice, Table Artistry, or Petite Award in a Small Standard/Standard Flower Show, staged by one or more LGCF member clubs. Only one application can be accepted from each individual; however, no limitation is on the number sent from each show. Application must include: letter signed by the show chairman; 8 x 10 color picture of design only taken from front of design to include the total frame of reference (remove ribbons before taking pictures); list names of all plant materials; name of exhibitor; exhibitors club; name of member club or clubs staging show; district; date of show and Show Schedule. See General Rules.

AWARD #26 - SARA GLADNEY LANDSCAPE DESIGN AWARD

Donor: Landscape Consultants Council Eligible for NGC #28, 62

Send Application to:

Landscape Consultants Council President

Donna Moran

8015 Casey Circle

Mandeville LA 70448-2942

A certificate and \$25.00 may be awarded annually for the best designed landscape in a church yard or neighborhood park by a Federated garden club, group of clubs or council of garden clubs OR an individual garden club member. Application should be submitted in the year the project is considered complete. Requirements are: Simple, workable plan to scale; pictures of the progress of project; narrative account of the project and ultimate goal. See General Rules.

SCALE OF POINTS FOR JUDGING:

Design principles	35
Function	20
Suitability to site	10
Selection, placement, condition of plants and materials	15
Ease of maintenance	10
Neatness of presentation	<u>10</u>
TOTAL	100

AWARD #27 - ZELDA ROSE EDUCATIONAL EXHIBIT AWARD

Donor: Covington Garden Club

Send Application to:

Lynn DiVincent, President, Covington Garden Club

445 Rutherford Drive

Covington LA 70433-5059

A certificate and \$50.00 may be offered annually to a member of a Federated garden club for the most comprehensive activity in the presentation of an educational exhibit presented in a Standard Flower Show. The applications will be judged for educational value, the organization of components within the exhibit and the ability to attract and hold the viewer's attention. Application must include location and the date of the Flower Show, 5x7 photo of exhibit, handouts, and a written evaluation from the judging panes of the exhibit and its staging and lighting. This award may be received only once by an individual. See General Rules.

AWARD #28 - BETTY BAGERT MEMBERSHIP GROWTH AWARD

Donor: Betty Bagert

A certificate and award of \$25.00 will be given annually to the District with the highest percentage of increase in number of members. The award will be based on the LGCF Treasurer's list of paid members as of December 31st, each year and no application is necessary.

AWARD #29 – MARGO RACCA SWEEPSTAKES AWARD

A certificate and \$25.00 may be awarded annually to the garden club submitting the largest number of competitive awards at the LGCF, DSR, and NGC levels combined. In case of a tie, the club winning the most first place awards will be named the recipient of the Sweepstake Award. The award will be presented annually at Summer Board.

Award #30 - CLEANEST CITY CHALLENGE

In honor of Mrs. Dorothy Anne Norsworthy George

Sponsored by Collinston Garden Club

A trophy will be awarded to the Louisiana village, town, or city that wins the Louisiana Garden Club Federation State Cleanest City Contest three consecutive years. The winner of the award is to be determined by the LGCF Cleanest City Contest State Chairman. In the event of a tie, the highest point scores would determine the winner over the three-year period. The winner shall have possession of the trophy for one year. The display and responsibility of the trophy shall belong to the sponsoring LGCF club. The sponsoring club is responsible for returning the trophy to the State Cleanest City Contest Chairman at the LGCF Annual Convention.

AWARD # 31A - CLEANEST CITY OVERALL IMPROVEMENT AWARD

This award shall be given to the entrant that shows the most overall improvement in a year as determined by the LGCF State Cleanest City Chairman. No application is needed for this award.

AWARD #31B – CLEANEST CITY INNOVATIVE CONCEPT AWARD

Donor: Jean Gilstrap

Send application to:

LGCF Cleanest City Contest Chairman

Jean Gilstrap

161 Donna Drive

Farmerville, LA 71241

This award shall be given to the entrant that has the most innovative concept (slogan, or creative idea) promoting the LGCF Cleanest City Contest; with a 2nd and 3rd place to be given if merited. Applications

should be sent to the LGCF Cleanest City Chairman along with a copy of the slogan or creative idea used. Use LGCF Award Application form. Do not answer questions 1-6. A certificate and \$50 may be presented to the First place winner. If merited, Second place will receive \$25 and Third place will receive \$15.

AWARD #32 – THE ELEANORE TALLEY MEMORIAL SWEEPSTAKES AWARD

The Eleanore Talley Memorial Award of a Certificate and \$25 to be awarded annually to the LGCF Garden Club that wins the largest number of awards from LGCF, Deep South and NGC combined.

AWARD #33-1 and #33-2, WEBSITE

Donor Kathy Tell

Send application to:

Kathy Tell

9696 Simon LeBleu Rd

Lake Charles, LA 70607-0362

A Certificate of Merit may be awarded for the most outstanding website promoting the sponsoring club, LGCF, Deep South, and NGC objectives. On the LGCF Awards Application Form provide your website address, who maintains site, how often updated, and cost. Ease of navigation will be considered while judging from the current site.

#33-1 Designed and managed by club member/members.

A. Single garden club - i small club, ii medium club, iii large club, iv extra large. Winning club in each size category will receive \$10.

B. Group of member clubs (councils or districts, etc.). Winners receive a certificate.

#33-2 Professionally designed

A. Single garden club - i small club, ii medium club, iii large club, iv extra large

B. Group of member clubs (councils or districts, etc.)

SCALE OF POINTS FOR WEBSITE JUDGING #33

Presentation: Design/Appearance: attractive, engaging, easy to view; layout	25 pts.
Navigation: Ease of navigation, navigation system (bar, map, etc.), logical flow of pages, clear page headers, links active	35 pts.
Achievement: Club/group information present/easy to find, educational	20 pts.
Promotion: Promotes LGCF, DS, NGC and sponsoring club objectives	10 pts.
Maintenance: Does it appear to be updated?	10 pts.

TOTAL 100 points

AWARD #34-Social Media

Send application to:

Kathy Tell

9696 Simon LeBleu Rd

Lake Charles, LA 70607-0362

A Certificate of Merit may be awarded for the best use of social media (i.e. Twitter, Facebook, Instagram, etc.) promoting the sponsoring club, LGCF, Deep South, and NGC objectives. On the LGCF Awards Application Form provide your social media account type and address/handle. Provide the names/identifiers of club members who participate.

Winning clubs in each category will receive \$10. *Donor: Kathy Tell*

SCALE OF POINTS FOR SOCIAL MEDIA USE JUDGING #34

Presentation: Engaging, easy to understand:	25 pts.
Participation: Evidence of participation among the majority of club members.	35 pts.
Achievement: Club/group information is shared in a concise, easy to understand manner.	20 pts.
Promotion: Promotes LGCF, DS and NGC objectives	10 pts.
Frequency/timely: Does it appear to be used on a regular basis throughout the club year?	10 pts.

TOTAL 100 points

LGCF AWARD APPLICATION FORM MAY BE FOUND AT <http://www.lgcfinc.org/awards.html> under Application Form