LGCF AWARD #2 YEARBOOK AWARD

Club Categories:

1 (under 20 members) **2** (20-29) **3** (30-44) **4** (45-69) **5** (70-99) **6** (100-299) **7** (300 or more)

CATEGORIES_____ CLUB_____ DISTRICT_____

SCALE OF POINTS

FORMAT:

BOOK STRUCTURE: Practical, convenient size, durable, neat. Yearbook may be stapled, spiral, or 3-ring binders. Material should be well placed with ample margins and font size suitable for members to read. **2pts_____**

COVER: Include name of club, town, state organization, year and appealing design. If 3-ring binder cover is used, substitute with paper cover and include require information on cover and so note. **2pts_____**

TITLE PAGE: Include name of club, town, state organization, year, number of dues paying members, affiliated organizations (district, state, region, NGC, other). If state and national dues are paid on associate/inactive/honorary members, they are counted in total membership. **2pts_____**

TABLE OF CONTENTS: Number the yearbook pages and list topics on Contents Page. **1pt_____**

SUBSEQUENT PAGES: In any order most useful to members and best fit for page placement. Information in a club yearbook should be in logical order. National and State information does not have to be in front.

MEMBERSHIP ROSTER: Complete mailing addresses, telephone numbers and e-mail addresses (if applicable). Avoid crowding. Suggestion to save space, "All area codes are ___and postal zip codes are _____unless otherwise noted. **2pts_____**

LIST OF CLUB OFFICERS AND COMMITTEE CHAIRMAN **1pt_____**

NGC INFORMATION: Name of the NGC President, the theme of the administration and a referral to the NGC website for further information. **1pt_____**

OTHER INFORMATION: Name of the Deep South Director, the theme of Deep South and referral to the Deep South Website; Name of the LGCF President, theme of the President and a referral to the LGCF Website. **2pts_____**

CALENDAR OF EVENTS: List dates and locations for **district/state/region/national meetings** and **events** to encourage members to attend and to eliminate the setting of conflicting dates.**2pts_____**

PROGRAMS: Topics should cover a variety of NGC goals objectives and objectives: Birds, Blue Star Memorials, Butterflies, Conservation, Environment, Floral Design, Horticulture Therapy, Horticulture, Design, etc.

1. At least seven meetings a year **3pts_____**
2. List date, time of meeting, location with address **3pts_____**
3. List name of speaker/s qualifications (brief), program title **4pts_____**
4. Variety of programs topics (theme not required) **14pts____**

(A) Variety of styles of programs (lectures, slides, power point, tours, etc.) **12pts____**

(B) Variety of speakers (specialists, members, etc.) **14pts____**

PROJECTS: Projects involve actual membership participation that benefit the community and further NGC Goals and Objectives Some fund raiser (sale of bulbs, bedding plants, herbs, etc.,) may help to beautify the community, as well as produce revenue for clubs. Some fund raisers may help promote NGC Member Services

as well as publicize our organization and goals. Certain social activities may lead to membership increase. State such in descriptions.

1. List Continuing and New Projects (a club is not required to have new projects) **15pts_____**
2. Give brief word description of projects: Include location, name of chairman, how members participate, list of donations if applicable, in-kind donation if applicable, plans for maintenance if applicable, etc. **20pts_____**

100 Total Pts._____

OPTIONS: (No points given) could fill available space. Some clubs include bylaws, budget, fund-raising, roll call, former club presidents. Club theme: If theme is used, it should be evident throughout the book. Themes may be interpreted with monthly program topics and/or titles, graphics, quotes. Projects do not have to be limited to theme.
NGC Mission Statement NGC Conservation Pledge
NGC Environmental Mission Statement
NGC Water Conservation Platform
List of members who are life members in state, region; NGC Awards received the previous year.