

LGCF AWARD #2 YEARBOOK AWARD

Club Categories:

1 (under 20 members) 2 (20-29) 3 (30-44) 4 (45-69) 5 (70-99) 6 (100-299) 7 (300 or more)

CATEGORIES _____ CLUB _____ DISTRICT _____

SCALE OF POINTS

FORMAT:

BOOK STRUCTURE: Practical, convenient size, durable, neat. Yearbook may be stapled, spiral, or 3-ring binders. Material should be well placed with ample margins and font size suitable for members to read. **2pts** _____

COVER: Include name of club, town, state organization, year and appealing design. If 3-ring binder cover is used, substitute with paper cover and include required information on cover and so note. **2pts** _____

TITLE PAGE: Include name of club, town, state organization, year, number of dues paying members, affiliated organizations (district, state, region, NGC, other). If state and national dues are paid on associate/inactive/honorary members, they are counted in total membership. **2pts** _____

TABLE OF CONTENTS: Number the yearbook pages and list topics on Contents Page. **1pt** _____

SUBSEQUENT PAGES: In any order most useful to members and best fit for page placement. Information in a club yearbook should be in logical order. National, DSGC and State information does not have to be in front.

MEMBERSHIP ROSTER: Complete mailing addresses, telephone numbers and e-mail addresses (if applicable). Avoid crowding. Suggestion to save space, "All area codes are (insert) and postal zip codes are (insert) unless otherwise noted." **2pts** _____

LIST OF CLUB OFFICERS AND COMMITTEE CHAIRMAN **1pt** _____

NGC INFORMATION: Name of NGC President with **city, state and email address, theme, and projects**. List address and phone number of NGC Headquarters in St. Louis. List NGC website address. (Locate above information at www.gardenclub.org) **1 pt.** _____

OTHER INFORMATION: Name, address, phone number, and email of Deep South Garden Club Director, State President, State District Director, Council President (if applicable). List themes for Region Director and State President. List website addresses for state and region. **2pts** _____

CALENDAR OF EVENTS: List dates and locations for **district/state/region/national meetings** and **events** to encourage members to attend and to eliminate the setting of conflicting dates. **2pts** _____

PROGRAMS: Topics should cover a variety of NGC goals objectives and objectives: Birds, Blue Star Memorials, Butterflies, Conservation, Environment, Floral Design, Horticulture Therapy, Horticulture, Design, etc.

1. At least seven meetings a year **3pts** _____
2. List date, time of meeting, location with address **3pts** _____
3. List name of speaker/s qualifications (brief), program title **4pts** _____
4. Variety of programs topics (theme not required) **14pts** _____

